## KENDRIYA VIDYALAYA NO.2 CUTTACK

## **INSTRUCTIONS FOR ONLINE REGISTRATION FOR ADMISSION INTO CLASS - I**

- 1. Before filling online application for Admission Class I parents are requested to go through the instructions and admission guidelines thoroughly.
- 2. Parents should fill up the service category correctly.
- 3. Regarding distance from residence to school (Radial distance of 5km for RTE category) the residence address mentioned in the OLA application form shall be considered final and no changes will be entertained.
- 4. For SC/ST/EWS/OBC(NCL)/BPL the KVS guidelines should be followed as mentioned in Part-C, Para-3 of Admission Guidelines.
- 5. Recent OBC NCL certificate (Non- Creamy layer should be mentioned) must be produced at the time of document verification (If applicable).
- EWS (Economically Weaker Section) certificate issued on or after 1<sup>st</sup> April 2021 shall be considered as valid.
- 7. Those, who are claiming Ex-Serviceman, must submit valid Ex-Service Man proof (Discharge Book Mentioning Ex-Service Man/certificate from Zilla/Rajya Sainik Board mentioning bonafied Ex-Service Man) at the time of document verification. Else their admission category should be considered as per their present employment.

<u>Note: -</u> All the relevant original documents must be provided at the time of document verification. No undertaking/ extension will be entertained.

Principal